

Upgrading to the Teams store version

Moving Republic from a manually uploaded manifest to the Microsoft Teams store listing.

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Why move to the store version

Republic was originally deployed by uploading a manifest package as a custom app. Now that it is published in the Microsoft Teams store, the store listing is the better way to run it.

- ✓ **It updates itself.** A custom upload stays on whichever version an administrator last uploaded. The store version picks up new releases automatically.
- ✓ **Less to maintain.** No re-uploading a zip every time we ship, and no risk of different parts of the business running different versions.
- ✓ **Easier to verify.** The listing shows publisher, permissions and supported clients in one place, which is usually what a security review asks for.
- ✓ **Self-serve where you want it.** Tenants that allow user installs can let people add Republic themselves rather than waiting on a policy change.

Your data comes with you

Republic identifies people by their **work email address**, not by which copy of the app they are using. Behavioural risk scores, assessment history, phishing results and reporting history are all held against the user record and are unaffected. Nobody starts again from zero.

One thing does reset

Republic keeps a per-user conversation reference so it can start chats proactively. That reference is re-established the first time each person interacts with the new app. Until then, that individual may not receive a proactive nudge — so tell people to open Republic once after the switch.

Before you start

The order of operations depends on one thing: whether the store listing carries the same app ID as the package you uploaded. Establish that first — it decides which of the two paths you follow.

1 Record what you have now

In the Teams admin centre, go to **Teams apps** → **Manage apps** and filter by **Custom apps**. Find your Republic entry and note its **name**, **version** and **app ID**. The manifest published alongside this guide is app ID `1f518d36-07de-4ce5-860c-cc774c7bf327` at version 2.1.0.

2 Look up the store listing

Still in **Manage apps**, search the Microsoft apps catalogue for **Republic**. Open the listing and note its app ID.

3 Note which policies reference the app

Under **Teams apps** → **Setup policies**, check which policies list your custom Republic app under **Installed apps** or **Pinned apps**. You will be repointing these.

4 Pick a pilot user

Choose one person — ideally an administrator — to verify the switch before you roll it out to everyone.

Which path am I on?

If the two app IDs match, the store listing is the same application: Teams will not let both exist, so you remove the custom upload and then add the store version (Path A). If they differ, they are separate applications that can briefly coexist, which lets you verify before removing anything (Path B). If you are unsure, ask your Recyber onboarding contact rather than guessing.

Same app ID

The store listing is the same application as your upload, so there is nothing to run in parallel. Do this outside working hours if you can: there is a short window where the app is absent for users.

1 Remove the custom app package

In **Manage apps**, filter by **Custom apps**, select your Republic entry and delete it. This removes the uploaded package from your catalogue; it does not delete anything in Republic itself.

2 Add the store listing

Search the Microsoft apps catalogue for **Republic**, open the listing and set its status to **Allowed**.

3 Repoint your setup policies

Open each policy you noted earlier. Remove the old entry if it is still listed, then add the store app under **Installed apps** and **Pinned apps**. Save.

4 Verify with your pilot user

Ask them to sign out of Teams and back in, open Republic, and send it a message. They should see their existing history and score — not a fresh start.

5 Tell everyone else

Once the pilot checks out, let staff know Republic has moved to the Teams store and ask them to open it once so proactive nudges resume.

Different app IDs

The two are separate applications, so you can install the store version, confirm it works, and only then remove the old one. This is the lower-risk path — take it if it is available to you.

1 Allow the store listing

Search the Microsoft apps catalogue for **Republic**, open the listing and set its status to **Allowed**. Leave your custom app in place for now.

2 Deploy the store app to your pilot user only

Create a new setup policy, add the store app under **Installed apps** and **Pinned apps**, and assign it to your pilot user.

3 Verify

Ask the pilot to open the store version and send it a message. Confirm their history and score carry over. They will see two Republic entries at this stage — that is expected and temporary.

4 Repoint your main setup policies

Edit the policies you noted earlier: remove the custom app and add the store app under **Installed apps** and **Pinned apps**. Save.

5 Give it time to propagate

Allow up to 24 hours for Microsoft to push the policy change to every client before you judge whether it has worked.

6 Remove the custom app

Once users are on the store version, go to **Manage apps**, filter by **Custom apps**, and delete the old Republic entry so nobody is left on the stale copy.

7 Tell your users

Let staff know Republic has moved to the Teams store, that the duplicate has gone, and that they should open it once so proactive nudges resume.

AFTERWARDS

Checking it worked

- ✓ In **Manage apps**, filtering by **Custom apps** returns no Republic entry.
- ✓ The store listing shows as **Allowed**, and appears under **Installed apps** in each policy you repointed.
- ✓ Your pilot user sees Republic pinned in the Teams sidebar with their history intact.
- ✓ Nobody reports two Republic apps in their sidebar.

CONTINGENCY

If you need to roll back

Keep the app package to hand until the migration is signed off. To revert, re-upload it via **Manage apps → Actions → Upload new app**, set it to **Allowed**, and point your setup policies back at it. Because Republic keys everything on email address, rolling back does not lose user data either — but do not leave both versions live longer than a verification window, or people will get duplicate messages.

[Download republic-teams-app.zip](#)

IF SOMETHING LOOKS WRONG

Troubleshooting

SYMPTOM	WHAT TO DO
Teams refuses the store app while the custom one is installed	The two share an app ID — you are on Path A. Remove the custom upload first, then add the store listing.
Users see two Republic apps	Expected mid-migration on Path B. It clears once you remove the custom app and the policy change propagates.
A user's history looks empty	Check they signed in with the same work email address as before. Republic matches users on email, so a different address means a different user record.
Proactive nudges have stopped for someone	Their conversation reference has not been re-established yet. Ask them to open Republic and send it any message.

Telling your people

Republic is already familiar to your staff, so this is a short note rather than an introduction. It has one job: get everybody to open the app once, so proactive nudges resume.

SUBJECT Republic has moved to the Teams store

We've moved **Republic** to the Microsoft Teams store. It works exactly as before and nothing has been lost — your progress, scores and history all carry over.

Please open Republic once and send it a message when you get a moment. That reconnects the app so it can keep checking in with you. If you had Republic pinned to your Teams sidebar, you may need to pin it again.

If you require help or assistance you can access the Recyber Support Hub at <https://recyber.atlassian.net/servicedesk>.

Send it after the policy change has propagated

Allow up to 24 hours for Microsoft to push the setup-policy change to every client. Asking people to open an app that has not reached them yet generates support tickets rather than sign-ins.

SUPPORT

Need a hand?

Your onboarding contact can walk your administrators through deployment and provide staff communication templates.

Email info@recyber.com · Call +44 (0) 203 443 9153 · recyber.com/contact

Manifest downloads

Both files are served over HTTPS and are always the current version. Download them on the machine you are running the admin centre from — the links below are live.

ZIP

Teams app package

Version 2.1.0. Contains the manifest and app icons. Upload the zip as-is — do not unzip it first. Only needed for custom-app deployment.

`republic-teams-app.zip`[Download ↓](#)

XML

Outlook add-in manifest

One file for classic Outlook on Windows, new Outlook for Windows, Outlook on the web and Outlook on Mac. Required to deploy the add-in.

`republic-outlook-report-phishing.xml`[Download ↓](#)

The Outlook manifest is also served live by the API at <https://republic-v2-api.vercel.app/api/interceptions/extension/manifest.xml> — useful where your admin centre accepts a URL rather than a file upload.

Identifiers

Teams app ID	<code>1f518d36-07de-4ce5-860c-cc774c7bf327</code>
Teams app name	Republic V2 by Recyber
Outlook add-in ID	<code>ee7dee35-d48b-4221-904c-115af0017096</code>
Outlook add-in name	Report Phishing

Keep these to hand — they are how you identify Republic in the admin centre, and how you tell the store version apart from a manually uploaded one.